



Ground Transportation Vehicles for Hire Company Permit Application

Permit Number: _____ (DOA/GT office use Only)

DOA/GT office use Only
Received: _____ / _____ / _____
By: _____

Taxi Cab Company

PLEASE TYPE OR WRITE NEATLY & LEGIBLY:

PART I – BUSINESS INFORMATION

Company Name: _____

Form of Business: () Sole Proprietorship () Partnership () Corporation

PART II – GENERAL INFORMATION

The information below must be completed by an individual who is an owner, part- owner or officer of the Company and is legally authorized to represent the Company. If applicant is not a US citizen, please provide documentary evidence of legal status. (List name of document)_____. Notarized S.A.V.E affidavit must accompany this application.

Applicant’s Name: _____ Title: _____

Business Address: **(No P.O. Box)** _____
Street City State Zip

Business Phone Number: (____) _____ Fax Number: _____ E-Mail: _____

Date of Birth: _____ Gender: _____

Driver’s License Number: _____ Company EIN Number: _____

Number of Vehicles Applicant to operate: _____

PART III – MINIMUM QUALIFICATIONS (Provide responses to the following).

Please use additional sheets if necessary.

1. **Location:** Is your business office located within Metropolitan Atlanta and will the functions of this office be maintained by applicant or by another company? If by another company, provide the name of the company that will perform those functions *{{(Sec 22-244)}*

2. **Ownership of Business:** Do you own the property where the business is located? If yes, Please submit a copy of title. If you rent or lease, please submit a copy of the lease agreement, deed or sublease *{{(Sec. 22-244(2))}*.

If applicant is a Corporation, please provide a copy of the official incorporation document with the seal of the Secretary of State. List all officers, members, board of directors, principal stockholders. If partnership, include all partners.

NAME	ADDRESS	DOB	SSN	POSITION	% INTEREST

3. (a) **Vehicles:** Applicants for a Ground Transportation Vehicles for Hire Company Permit must own or lease no less than 20 vehicles *unless previously permitted to operate as a taxicab company in 2015*. *{(Sec 22-243(a))}*, Vehicles to be operated under this permit may not have a vehicle age greater than seven years as of January 1, 2017 *{(Sec 22-236(8))}* and are subject to inspection by the Airport’s Ground Transportation Division.

Complete the attached Driver/Vehicle Fleet Log listing the CPNC number of each vehicle for hire that will be operating at the airport as well as the year, make, model, license tag number, expiration date and transponder (AVI tag number).

- (b) **Employee/Independent Contractor:** As a condition for obtaining and maintaining a ground transportation vehicle-for-hire company permit, taxicab company is responsible for ensuring that all drivers have secured a for-hire license endorsement issued by the Georgia Department of Driver Services or have secured, or intend to secure, a private background check in lieu of the for-hire endorsement. If any driver operating under your permit has secured, or intends to secure, a private background check, the company is required to pay an airport terminal security fee of **\$2.35 per trip** for every trip originating from the Airport regardless if the particular driver has a for hire endorsement. *{(Sec 22-202)}*. **Please complete the required information for each driver on the Driver/Vehicle Fleet Log (Drivers’ Names, Drivers’ License numbers and License expiration date and Insurance information for each listed driver.**

4. In order to secure a ground transportation vehicle for-hire company permit under this division, the taxicab company applicant must provide information showing its qualifications on a form provided by the city. The applicant, or the applicant’s local agent must be:

- (a) At least 18 years of age.
- (b) A citizen of the United States or an alien admitted for permanent residence or otherwise granted employment authorization by the United States Immigration and Naturalization Service.
- (c) A resident, for at least one year immediately preceding the date of application, of the state.

Please provide the following items with application:

- 1) **W-9 Form for the business**
- 2) **E-Verify (S.A.V.E or Private Employer’s Affidavit)**
- 3) **Copy of 2017 Department of Public Safety For Hire (company) Service License.**
- 4) **Commercial General Liability Insurance (as outlined above).**
- 5) **Signed Ground Transportation Vehicle for Hire Company Permit.**
- 6) **Non-refundable application fee of \$20, payable to the “City of Atlanta”**
- 7) **Permit Fee payable to the “City of Atlanta” in accordance with the Number of Vehicles Applicant to Operate.**

By my signature below, I certify that I understand that my company is prohibited from operating its transportation service at the Airport unless and until my company is in possession of a valid and current Ground Transportation Vehicle-for-Hire Company Permit. I also

understand that for any driver that operates under my company's ground transportation vehicles for hire permit that elects to undergo a private background check will result in **ALL** drivers being assessed the terminal security fee of \$2.35 per trip in addition to the current \$1.50 assembly area access fee. Further, I understand that the submission of this application does **not** guarantee that my Company shall receive a Ground Transportation Vehicle-for-Hire Company Permit.

I declare that any of the vehicles to be operated in accordance with this permit shall be operated by drivers that have secured or intend to secure a Private Background Certification: Yes No (If YES is checked all trips will be assessed a Security Fee of \$2.35 per trip originating at the airport in addition to the Access Fee of \$1.50).

I certify that all information that I have given is accurate and complete. Any false or misleading information entered on this application may be cause for denial or revocation of the operating Permit.

Signature of Applicant: _____ Date: _____

MAIL APPLICATION & DOCUMENTS TO:

City of Atlanta
Hartsfield-Jackson Atlanta International Airport
Attention: Ground Transportation Office
P. O. Box 20509, Atrium Suite 435
Atlanta, Georgia 30320-2509

DELIVER APPLICATION & DOCUMENTS TO:

City of Atlanta
Hartsfield-Jackson Atlanta International Airport
Ground Transportation Office
Atlanta, Georgia 30320-2509

See example below for completing Driver/Vehicle Fleet List.

2017 GROUND TRANSPORTATION VEHICLE-FOR-HIRE
TAXICAB COMPANY DRIVER/VEHICLE LIST



DATE:	COMPANY NAME:	COMPANY ADDRESS:	TEL. #	PASSENGER CARRIER ID #:

INSTRUCTIONS:
Enter all required information. Before submitting the completed form to Ground Transportation, save a copy for your company records.

	CPNC #	DRIVERS NAME	YEAR OF VEH.	VIN#	MAKE OF VEHICLE	MODEL OF VEHICLE	POLICY # & EXP. DATE	VEHICLE TAG #	TAG EXP DATE	DRIVERS LICENSE#	DRIVERS LIC. EXP DATE	AVI TAG # (See example)
1	1235	Claudius Brown	2010	12345678909876543	Dodge	Caravan	CXSL1234 - 12/31/17	TX12345	12/31/2017	339625713	9/27/2018	4000123A
2												
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By submitting this form applicant certifies that the information submitted is true and correct and that the active drivers listed are in compliance with all aspects of the HJIA Ground Transportation Rules and Regulations, including but not limited to training and insurance requirements. Applicant also understands and acknowledges that for any driver that has secured a private background check the company is subject to an additional \$2.35 per trip for the airport terminal security fee.

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Insert only last 8 characters in column
marked AVI Tag #